

TENANT CLEANING CHECKLIST

KITCHEN:

- Refrigerator - Fully clean, don't forget the top, rubber gaskets, and vents. Pull out the refrigerator and clean the sides and behind the appliance.
- Sink - Full clean, remove water stains from faucet and bowl, clear garbage disposal and any drains
- Stove/Oven - New drip pans installed, fully cleaned including sides, drawer, range hood, and the floor under the appliance range hood. Do not use oven cleaner in a self-cleaning oven. Clean oven to remove all burnt-on food, including oven racks.
- Cabinets- Fully clean inside and out
- Countertops- Fully wipe down
- Dishwasher - Shine the exterior, wipe down the inside where food collects around the edges and remove any food that's collected along the bottom or in the trap
- Microwave- Fully cleaned

BATHROOMS:

- Sink - Clean, remove water stains from faucets and bowl, clear slow drains, medicine cabinet and vanity cleaned out and mirror shined.
- Toilet- Fully clean including the base and outside of the bowl, replace stained toilet seats.
- Tub/Shower- Fully clean, remove water stains from faucets and tub, clear slow drains, remove shower curtains.
- Linen Closets- Wipe out the shelves and the cabinet doors.
- Fans- Clean any build-up in the fan's vent cover and on the blades.

LIVING ROOM/DINING/BEDROOMS:

- Fireplace- All ash and wood removed. Glass and screens cleaned.
- Baseboards - Dust and wipe down
- Closets/Linen- Wipe down closet doors, tracks, and shelves.

GARAGE:

- Sweep, remove cobwebs, provide a key and/or garage door remotes, and remove all personal items.

BASEMENT/LAUNDRY:

- Sweep, remove cobwebs, remove all personal items
- Clean laundry thoroughly, including the rubber gaskets, agitator, soap dispensers, and lint traps. Clean out lint build-up in the exterior dryer vent.



OVERALL:

- Hard surface floors - Fully cleaned, swept, and mopped
- Carpets - Professionally cleaned by a licensed vendor with a truck-mounted machine
- Baseboards - dusted and wiped down
- Lightswitch/electrical outlets - Wipe down
- Windows/sliding glass doors - Tracks, glass (inside and out), and blinds
- Walls - Wipe down spills and dirt, dust away cobwebs
- Doors - Wipe down
- Light fixtures - Remove all bugs/dust
- Vent covers - Clean accumulated debris (pet hair, small items, dust)
- Smoke and carbon alarms - Must be installed with working batteries (\$250 fine for each missing, removed, or tampered alarm)
- Alarms/codes - Provide LRPM with any active alarm codes or garage codes.
- Personal items- Remove all tenant's personal items.

EXTERIOR:

- Lawn maintenance completed (if resident's responsibility).
- The front and back entrance is free of cobwebs. Decks and patios to be swept.
- Exterior light fixtures are cleaned with working bulbs.
- Trash/recycling bins emptied and cleaned out.
- Raised vegetable gardens available for tenant use are cleaned out or left in ready to harvest condition